

CITY OF ST. PAUL

DEPARTMENT OF SAFETY AND INSPECTIONS
375 JACKSON STREET, SUITE 220
ST. PAUL, MINNESOTA 55101-1806

# **FENCE PLAN REVIEW/PERMIT APPLICATION**

Visit our Web Site at www.stpaul.gov/dsi

Number PROJECT ADDRESS	Street Name	St. Ave. Blvd. E	tc. NSEW	Suite/Apt	Building Name	Date	
	ontact Person)	Address City State, Zip+4	(Permit will be mailed	to the Contractor's Addr	Phor ess)	ne	
Contractor's Email:			•		·		
Property Owner (Inclu	de Contact Person)	Address City State, Zip+4			Phor	ne	
The Fence will be erected on property which is:  Type of Fence (Check all applicable boxes)  ESTIMATED VALUE						LUE OF PROJECT	
Commercial	Non-Obscuring Fence (Chain Link, Rail, etc.)	1	Privacy Fence (Obscuring)	2	\$		
Residential  Enter # of  Dwelling Units	Barbed Wire Fence  (For Barbed Wire Fo				l	Estimated Finish Date:	
Fence Length :	Call 651-266-8989 for Fence H		ements) Inches	Will the Fence b	pe erected on a corne  No	er lot:	
issued.	mation is correct and that all pert	inent state regulations a	nd city ordinances w	-	n performing the work fo	r which this permit is	
		For Offic	e Use Only				
Zoning Remarks	(For Barbed Wire Fence Only)	Historical Preservation	Zoning District	<u>Lot Size</u> Width Dep	SUMMAR	SUMMARY OF FEES	
	Certificate of Insurance  Required	Required	Property Usage Reviewed By	Date	Fees (For 1st 200 lineal feet) Each additional 100 lineal feet - \$13.00	\$ 41.00	
Plan Review Remarks	requireu ——	Reviewed By	State Valuation	Plan Number	Total Fees  (For Office PLAN REVIEW		
A 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement.*  Signature of Cardholder (required for all charges):							
☐ AMEX ☐ Discover ☐ MasterCard ☐ Visa  BILLING ZIP CODE:		S. annita		Expiration Month /Y			
Enter Account ► Number			<u> </u>				

# If you are paying for your permit by *American Express, Discover, MasterCard or Visa* you may fax your application.

The credit card information section must be filled in and signed. Our FAX number is 651-266-9124.

If paying by check, please mail the application and the check to us.

\*Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the service fees. If paying online, applicants will also have the option to pay by e-check. There is no service fee for this payment type.

Effective: 04/03/2021

### INSTRUCTIONS FOR FENCE PLAN REVIEW/PERMITS

**NOTE:** The City of Saint Paul no longer requires an inspection for fences less than 7 feet in height, unless the fence is barbed wire or encloses a swimming pool. Also, the City of Saint Paul does not settle property line disputes. It is the applicant's responsibility to ensure the fence is properly located.

#### FEES:

\$41.00 for the first 200 lineal feet or fraction thereof erected and \$13.00 for each additional 100 lineal feet or fraction thereof.

## **REQUIREMENTS:**

A site plan drawing must be submitted indicating the following information:

- 1) All lot dimensions.
- 2) Location of the dwelling unit and/or other structures.
- 3) Street and alley locations.
- 4) Location and height of fence segments.

**NOTES:** <u>Corner Lots</u> must be indicated.

There are special requirements for obscuring fences at intersections.

<u>Barbed Wire</u> fence requires a Certificate of Insurance. Please call 651-266-8989 for specific insurance details.

Any questions, please contact Plan Examiners, call 651-266-9007

When applicable, contact Building Inspectors between 7:30 AM - 9:00 AM, Monday – Friday for inspections requests.

Phone number is 651-266-9002.

Additional information may be obtained by calling 651-266-8989, Monday - Friday, 7:30 AM - 4:30 PM.